



**MANAVLOK'S COLLEGE OF SOCIAL WORK
AMBAJOGAI DIST. BEED
Staff meeting – Date: 15/06/2018
Minutes of the meeting**

Today meeting held under the chairmanship of Principal in Principals' cabin at 11.30 am. Following issues were discussed in the meeting. The agenda wise details of the meeting are as under.

Agenda of the meeting:-

1. Review of previous meeting
2. Admission for MSW First year 2018-19
3. Distribution of academic activities
4. Preparation of annual plan, academic, co-curricular, extra-curricular activities calendar for the academic year 2018-19
5. Review /renewal of various committees constituted in the college
6. To start competitive exam guidance classes
7. To sign MOU with eminent organization to enhance quality education,
8. The subject with the permission of chair

Detailed minutes of the meeting:-

Resolution No. 01 : Review of previous meeting

- i) **Formation of students' council** – As per Maharashtra University Act student council at college level formed.
- ii) **Internal exam.** – The schedule of internal exam. Was finalized and exams conducted according to the schedule.
- iii) **Block placement** – In the month of April – May 2018, MSW II year students' were placed in different agencies in Maharashtra state.



Resolution No. 02: Admission for MSW First year 2018-19.

The admission schedule will be prepared and will be displayed on notice board and uploaded on Social media. For the purpose of admission procedure admission committee was formed under the chairmanship of Principal of the college.

The details of admission procedure as under

- | | | |
|------|--|----------------------------|
| i) | Last date for prospectus and acceptance of application | 15 th June 2018 |
| ii) | CET | 18 th June 2018 |
| iii) | First merit list | 20 th June 2018 |
| iv) | Second merit list | 26 th June 2018 |
| v) | Spot admission | 30 th June 2018 |

Total admission procedure will be completed on 30th June 2018.

The regular classes will be started on 1st July 2018.

Resolution No. 03: Academic activities.

Distribution of academic activities Such as field work coordinator, orientation visits, study tour, rural camp, annual gathering etc. finalized. On the same meeting curricular activities distributed among faculties who will work throughout year as a co-ordinator or chairman.

Resolution No. 04: Preparation of annual plan, academic, co-curricular, extra – Curricular activities calendar for the academic year 2018-19:-

In the same meeting annual plan including academic, co curricular, extracurricular activities construction of various committees were prepared.


Principal

**Manavlok's College of Social Sciences
Ambajogai, Dist. Beed**



Resolution No. 05: Review /renewal of various committees constituted in the college

As per government of Maharashtra state and Dr B.A.M. University, Aurangabad, college has formed the various committees such as anti-ragging, grievances redressal, Vishakha etc .

Resolution No. 06: To start competitive exam guidance classes

It is decided to start competitive exam, Guidance cell / classes from 25th June 2018.

The meeting was concluded with vote of thanks by Dr. Rama Pande.


Principal

**Manavlok's College of Social Sciences
Ambajogai. Dist. Beed**



**MANAVLOK'S COLLEGE OF SOCIAL WORK
AMBAJOGAI DIST. BEED
Meeting No. 2
Staff meeting – Date 15/10/2018
Minutes of the meeting**

Agenda of the meeting

1. Review of previous meeting
2. Up gradation of classrooms
3. faculty development programme
4. The subject with the permission of chair

Detailed minutes of meeting

This meeting was held on dated 15th Oct. 2018 at Principals' cabin at 11 am. Following issues were discussed in the meeting.

Resolution no. 1. Review of previous meeting.

As per state govt. of Maharashtra, Dr. Babasaheb Ambedkar Marathwada University rule, the admission procedure for MSW First year is completed and 43 candidates were selected for the course.

The academic work was distributed among the faculty members and according to the work assigned on faculties they have TO submit the progress report of their concerned activity at the end of semester.

As per suggestion and guidelines various committees formed at the college level and they are functioning accordingly.

Considering the suggestions of parents and alumni's, the college has started competitive exam cell/ classes on dated 25th June 2018 for five months. (June to Dec. 2018). Twenty students were admitted in the class and a nominal fee of Rs.1000/- was charged to the students.

MOU was signed with 'Excellence Academy Ambajogai' to conduct programme and participation of students in seminars of academy was continued accordingly to the guidelines in MOU.



Resolution no. 2. Up gradation of classrooms:-

It is noticed that a classroom requires LED TV equipped with latest technology which is used for teaching aid for effective teaching, learning process. Therefore a discussion was held in the meeting and conducted that classroom should have LED TV which would be used for PPT also. Some members suggested approach to the local MLA in this regard college made correspondence with Mr. Satish Chavan and offer some follow-up. He sanctioned LED TV to the College in this academic year.

Resolution no. 3 faculty development programme:-

In this meeting Principal suggested to prepare proposal for CAS and also suggested to attend and apply for faculty development courses. The meeting was concluded with vote of thanks by Dr. Rama Pande.

Atish
Principal
Manavlok's College of Social Sciences
Ambajogai, Dist. Beed



**MANAVLOK'S COLLEGE OF SOCIAL WORK
AMBAJOGAI DIST. BEED
Staff meeting Dated: 30/04/2019
Minutes of the meeting**

Today's' meeting held under the chairmanship of Principal in Principals' cabin at 3 pm. Following issues were discussed in the meeting. The agenda wise details of the meeting are as under.

Agenda of the meeting

1. Review of previous meeting
2. Review of execution of academic calendar and annual plan
3. Submission of revised reports
4. The subject with the permission of chair

Resolution no. 1 Review of previous meeting

Submission of reports by in charge faculties according to the departments;- principal Dr. Prakash Padhav go through the reports submitted by the faculty members, after reviewing the report, few suggestions were made by the principle to inculcate in the report. The faculty members with few corrections submitted all the reports to the college.

All the faculty members submitted their API reports with supporting documents to the principals.

Resolution no. 2: Review of execution of academic calendar and annual plan

Dr. Prakash Jadhav reviewed the execution of academic calendar and also discussed on the annual plan and its implementation throughout the year.

Resolution no. 3: Submission of revised reports

All the faculty members submitted the reports of the activities / programmes undertaken under their co-ordinatorship.

The meeting was concluded with vote of thanks by Dr. Rama Pande.